

# ARCHERY GUYANA INC.

## CONSTITUTION

### **ARTICLE 1: The Name & Registered Office**

The name shall be Archery Guyana Inc., a body corporate duly incorporated under the Companies Act 1991, Laws of Guyana, and hereinafter referred to as 'Archery Guyana' and the registered office and official address shall be in Guyana, at Lot 217 South Street, Lacytown, Georgetown, Guyana or at such address as the Executive Board may fix from time to time by resolution.

### **ARTICLE 2: Authorisation & Background**

- 2.1 On Monday 24<sup>th</sup> August, 2015, Archery Guyana was officially launched at the Carifesta Grounds at a modest but historic Event hosted by World Archery Americas in collaboration with the Guyana Sport Shooting Federation as it then was, and the Ministry of Education, Department of Culture, Youth and Sport as it then was. Guyana was at that time officially a permanent member of the World Archery and ready to pave the way forward for this Olympic sport to be added to Guyana's sport portfolio.
- 2.3 On 20<sup>th</sup> March, 2017, Archery Guyana was then lawfully registered by the Registrar of Business Names and duly issued with Certificate of Registration No. 151718, Laws of Guyana.
- 2.4 Incorporation of Archery Guyana Inc.- Pursuant to Article 1 above, Archery Guyana Inc. was then taken a step further by being duly incorporated on the 4<sup>th</sup> day of May, 2018 as a body corporate without share capital under the Companies Act 1991, Laws of Guyana as Company No. 9290. This Constitution shall be adopted and ratified as the first By-Law of such corporation.

### **ARTICLE 3: DEFINITIONS**

In this Constitution and in future Rules and Regulations and every other resolution, rule and regulation of Archery Guyana Inc., unless otherwise specified or required in the context:

1. "Board" means the Board/Committee Members of Archery Guyana Inc. established by Articles 6 and 7 of this Constitution and shall be the governing body of Archery Guyana and any Archery discipline it is selected to administer for the country;
2. "Board member" means a member of the Board and is equivalent to "Director";
3. "General goals" refer to the provisions of Article 4;
4. "General meeting" includes a special general meeting and a general meeting of the Board and or the membership body of Archery Guyana Inc.;
5. "Group" includes any Body duly constituted in accordance with the applicable provisions of this Constitution which has been formally recognised as such and accepted for affiliation by Archery Guyana.
6. "Group Co-ordinator" means the duly and democratically elected member to represent the "Group". Such person can sit in on Board Meetings but will have no voting rights and is not a Director of Archery Guyana.
7. "In good standing" refers to a Group or an individual member whose annual dues, and any other levies have been paid and who is otherwise a current member of Archery Guyana or any of its affiliated groups;
8. Words importing the masculine gender or the singular number also mean the feminine or neuter gender and the plural number as the case may be, and vice versa;

### **ARTICLE 4: Objects & Goals**

- 4.1 The General Objects and Goals of Archery Guyana Inc. shall be:
  1. To encourage skill in Archery by providing instruction and practice in the safe use of bows amongst Archery Guyana Inc.'s Members.
  2. To establish the sport of Archery on solid foundations.
  3. To promote its growth and safeguard its principles.

4. To regulate its conduct throughout the country of Guyana.
  5. To develop and implement a National Development Programme for Archery in Guyana.
- 4.2 In furtherance of the above objectives but not otherwise Archery Guyana Inc. shall have the following powers:
1. to offer, provide and contribute prizes for skill in Archery
  2. to publish or promote the publication or circulation of any books, pamphlets, periodicals and other printed matter calculated to promote the object of the Archery Guyana Inc.;
  3. Archery Guyana Inc. shall be duly registered with the National Sports Commission. Other affiliations may be made as deemed desirable by the Board.
  4. To maintain affiliations to the following international bodies: the World Archery and World Archery Americas and such other bodies or organizations as in the view of the Board of Directors shall facilitate its goals and objectives.

#### **ARTICLE 5: WORLD ARCHERY**

- 5.1 Archery Guyana continues to recognise World Archery as the International Federation for Archery representing the World Archery objectives.
- 5.2 Members shall be bound by its Rules, shall submit to its jurisdiction on World Archery matters and shall undertake to promote its goals.
- 5.3 Archery Guyana shall abide by the rules, laws and bylaws of the World Archery Federation.
- 5.4 Archery Guyana shall abide by the rules, laws and bylaws of the World Archery Americas.

#### **ARTICLE 6: The Board**

- 6.1 There shall be a duly elected Board for the management of the affairs of Archery Guyana and shall comprise the following officers:

- 1. President**

Duties of the President will include but are not limited to the following:

- a. Shall act as Chief Executive Officer and carry out policies of the Board

- b. To preside at executive board as well as general membership meetings.
- c. The president shall see that the other Board Members and committee chairs perform their duties.
- d. The President shall enforce observance of the constitution.
- e. Shall represent, or appoint others to represent, Archery Guyana at all functions to which Archery Guyana may be invited to participate and may wish to do so.
- f. Shall perform such other duties as customarily pertain to the office of President.
- g. Shall oversee any projects undertaken by Archery Guyana.
- h. Pursuant to Article 9.3 herein, the President shall be one of the two mandatory signatures out of the three officers of Archery Guyana authorised to sign all cheques, bills of exchange or other negotiable documents.
- i. The president can sign all other documents drawn up by the Secretary-General and all other official documents.

## **2. Secretary-General**

Duties of the Secretary-General will include but are not limited to the following:

- a. Shall keep minutes of the annual and special meetings of Archery Guyana and of its Board Meetings.
- b. Shall maintain appropriate files.
- c. Handle the correspondences of the association and shall receive and transmit all correspondences of Archery Guyana .
- d. Shall receive applications for membership.
- e. Record, file and present the minutes of all the general meetings
- f. Keep record of all the property of Archery Guyana .
- g. Schedule, coordinate and oversee all social activities of Archery Guyana.
- h. Shall receive any motions prior to AGMs as set out in this Constitution.

- i. Prepares, issues and gives due notice of all board and general meetings (AGMs and GMs) to all respective members and arranges suitable locations for board meetings.
- j. Records events attendance and writes up reports.
- k. Pursuant to Article 9.3 herein, the Secretary-General shall be one of the two mandatory signatures out of the three officers of Archery Guyana authorised to sign all cheques, bills of exchange or other negotiable documents.

### **3. Treasurer**

Duties of the Treasurer will include those specifically set out in this document together with and not limited to the following:

- a. Shall maintain the financial records and provide a financial report of the operations of Archery Guyana for the preceding year at Archery Guyana's General Meeting.
- b. Shall deposit all monies received on behalf of Archery Guyana in a bank account in the name of Archery Guyana .
- c. Shall maintain a current financial membership list of the Association.
- d. Collect all fees, annual dues and/or donations.
- e. Record and report on the financial status of Archery Guyana at each and every Board meeting.
- f. Provide all financial records in his/her possession to the audit committee whenever an examination of the financial records is required.
- g. Be the custodian of all the financial assets and liabilities of Archery Guyana .
- h. Keep records of account, which shall show all financial transactions, assets and liabilities of Archery Guyana .
- i. Prepares annual budget and potential project funding each year.
- j. Pursuant to Article 9.3 herein, the Treasurer shall be one of the two mandatory signatures out of the three officers of Archery Guyana authorised to sign all cheques, bills of exchange or other negotiable documents.

4. The members of the Board shall be elected at a General Meeting held every four years.
5. Retiring members of the Board shall be eligible for re-election.
6. No person shall be elected to the office they hold more than two consecutive terms. Such person may serve in another capacity, once duly elected to serve as such.
7. The Board shall have the power to fill any vacancies occurring during the year, subject to approval by the next General Meeting.

#### **ARTICLE 7: Membership**

1. Membership of the Archery Guyana Inc. shall be open to persons or bodies whose interest coincide with the goals and objectives of the Archery Guyana Inc.
2. To become a member a person or body shall be admitted to membership in accordance with these rules and shall be entered in the register of members accordingly.
3. All persons or bodies admitted and registered as members shall pay all dues and fees associated with their membership promptly when same is due.
4. All persons or bodies admitted and registered as members shall at all times maintain their financial status as current and fully paid failing which their membership will expire and they will be denied all rights and privileges of membership of Archery Guyana until such time as they have remedied their default.
5. Members, their officers and athletes shall be bound by this Constitution and Rules including the Code of Ethics and Conduct.
6. All prospective members must submit a copy of national ID card or passport as a supporting document for proof of identity.
7. The names of prospective members shall be circulated to the members. If there are no objections, the prospective members shall be called in for an interview by a Panel to be decided upon at specific times. Thereafter, if no objections, membership shall be decided by a majority vote of the Board.

8. The approved member must undergo Archery Guyana's Safety Courses thereafter and may take the course as many times as needed until final clearance to engage in Club's activities.
9. Any candidate rejected by the Board may not be proposed again until a period of one year has elapsed.
10. No person shall be refused membership based on sex, race, ethnicity, gender, disability, sexual orientation, physical ability, religion, political affiliation, social or financial status or background.
11. All members shall be issued identification cards of Archery Guyana which card shall remain the property of Archery Guyana and shall be subject to annual renewal by annual subscription.
12. **Junior Associate Membership :**
  1. Any resident in Guyana under the age of twelve years may be admitted as a *Junior Associate Member* on the recommendation of two members who shall both be responsible for the conduct of that Junior Member.
  2. Junior Associate Members shall be under the direct control of the Board and shall have no voice in the management of Archery Guyana .
13. **Junior Membership :**
  3. Any resident in Guyana under the age of twenty years may be admitted as a *Junior Member*.
  4. Junior Members shall be under the direct control of the Board and shall have no voice in the management of Archery Guyana .
14. **Block Membership**
  1. Personnel of clubs, schools, groups, firms and corporations in Guyana may be admitted to Block Membership on conditions defined in Policy document to be approved by the Board.
  2. Members, their officers and athletes shall be bound by this Constitution and Rules including the Code of Ethics and Conduct.

**15. Life Membership and Honorary Life Membership**

1. On the recommendation of the Board or on petition signed by fifteen members of Archery Guyana, any member - past or present – may be made a life member of Archery Guyana subject to the approval of a General Meeting.
  2. The Board may from time to time elect any person to be an Honorary Life Member. An Honorary Life Member shall enjoy all privileges.
  3. Any visitor to Guyana who is a member of a recognised Archery Association or International Archer may, on being introduced by a member of Archery Guyana , be granted Honorary Membership by the Board. Such Honorary Membership shall be valid for a period not exceeding six months.
16. The membership of Archery Guyana Inc. shall be composed of full members who shall be from one of the recognised Groups, upon application for membership, and having been approved for affiliation by the Board pursuant to this Article, after which he/she must complete the sanctioned safety course or other equivalent course approved by the Board. Full members whose financial status are current shall have the right to vote at all biennial or general meetings of Archery Guyana Inc., which are open to the membership body.
17. Only current financial members of Archery Guyana Inc. or any other recognised Archery club or active members of World Archery shall be permitted to shoot or participate in the shooting activities of Archery Guyana Inc.

**18. Group Membership**

1. Any Group wishing to associate with Archery Guyana Inc. shall address itself to the Secretary-General and provide whatever information he/she may be required to produce. On notification of acceptance for affiliation, the Group shall forward to the Treasurer the appropriate and then current affiliation fee.
2. It shall be the responsibility of the Board to assess and make recommendations regarding requests by any Group for affiliation with Archery Guyana Inc. Before recommending acceptance of any Group seeking to affiliate itself with Archery Guyana Inc. Board shall satisfy itself that the applicant group meets the following criteria:



- a. it is democratically constituted and has a normal, written Rules and Regulations in a form acceptable to the Board, consistent with the principles of this Constitution, which has been duly adopted and ratified by a majority vote of its members;
  - b. it is responsible to its membership;
  - c. it is representative of the sport shooters within the Group concerned;
  - d. it will respect and adhere to the general goals as set out herein and apply them in its championship program;
  - e. it will maintain at all times current tables of organisation and current lists of members of the Group and submit the same to the Archery Guyana on an annual basis;
3. Acceptance of a Group shall be by a majority vote of the Board.
  4. A Group may disaffiliate from Archery Guyana Inc. at any time by giving the Secretary-General written notice of its decision to do so and the Secretary-General shall forthwith declare the Group vacant.
  5. The Board may, by the vote of two-thirds (2/3) of its members, suspend the affiliation of any Group for failure to respect the general goals as set out herein or for any financial defalcation or mismanagement of the affairs of the Group. Alternatively, for misrepresentation of, or failure to represent, the best interests of the members of the Group or for failure to comply with the conditions of its affiliation.
  6. Any Affiliated Group having membership of Archery Guyana but not having a written constitution at the time of coming into force of this Constitution, shall have a period of three hundred and sixty-five (365) days from the date upon which this Constitution comes into force to prepare and ratify a written constitution for the Group and provide a copy thereof to the Board, together with proof of its due and democratic ratification by the members of the Group. In default of ratifying and adopting a written constitution within the time limited above, the Board may disaffiliate the Group or take such other steps, as it considers appropriate.

7. In the event that any Group should, for any reason, be without a Group Co-ordinator the vacancy may, so long as a quorum of Committee members remains in office, be filled by an appropriate appointment made by the Committee members from among the members of the relevant Group if they shall see fit to do so, otherwise such vacancy shall be filled upon the proper election by the Group of a Group Co-ordinator. In no event shall any Group be without a Group Co-ordinator for more than sixty (60) days after which, if no Group Co-ordinator has been duly elected by the members of the Group, the affiliation of the Group with Archery Guyana Inc. may be suspended until such time as a Group Co-ordinator is elected.
8. Members, their officers and athletes shall be bound by this Constitution and Rules including the Code of Ethics and Conduct.

#### **ARTICLE 8: Annual Subscription/Membership Fee**

1. There shall be an annual subscription fee due on 1<sup>st</sup> day of January of each year, of such a sum as shall be determined by Board upon proper notice of a proposed variation from the previous year.
2. The annual subscriptions payable by members and Affiliated Groups shall be fixed from time to time by the Board.
3. Any member or affiliated organisation whose subscription shall not have been paid by the first day of the 2<sup>nd</sup> month of each financial year will automatically forfeit membership or affiliation and shall only be re-admitted to membership or affiliation upon payment of a penalty fee of 50% of the annual subscription fee unless such penalty is waived by the Board of Directors upon consideration of a written request proffering valid reasons for the member or affiliate Organisation's failure to meet its obligations in a timely manner.
4. Every member or affiliated organisation shall receive the Archery Guyana Inc.'s official receipt and ID Card, which may also act as evidence of membership or affiliation.
5. The Board may expel any member or affiliate Organisation for the failure to pay the outstanding dues and other charges owed to Archery Guyana after written request to

remedy the failure is first given to the member or affiliate Organisation followed by a Notice of intention to expel upon failure to comply with the written request.

## **ARTICLE 9 : Finance and Administration**

### **9.1 Monies**

1. The Treasurer shall be responsible for the books of accounts.
2. All monies received shall be paid to the Treasurer of the Archery Guyana who shall deposit into the Bank account.
3. The Board may hire, retain or appoint such staff or advisors as the administration of Board issues may require and may award such salary, fee, honoraria or reimbursement of expenses as may seem to it to be appropriate.

9.2 The Banking Institution/Facility of Archery Guyana shall be so approved by the Board.

9.3 All cheques, bills of exchange or other negotiable documents shall be signed by any two of the following three officers of Archery Guyana viz: The President, Secretary-General and/or Treasurer.

9.4 The Treasurer shall deposit all money received with Archery Guyana's Bankers, except such sums as may be required for petty expenses as shall be directed by the Board from time to time.

9.5 Audited Income and Expenditure Statements and a Balance Sheet must be presented on an annual basis at a General Meeting.

9.6 Any Group in arrears of paying its affiliation fee for more than ninety (90) days may be suspended or removed from Archery Guyana, whereupon the Group shall be declared vacant subject to the terms of Article 8.5 above.

## **ARTICLE 10: Sub-Committees**

10.1 The Board may, by ordinary resolution, constitute, alter and dissolve such sub-committees as it considers expedient from time to time and may:

1. appoint and remove the members thereof;

2. establish or modify the respective terms of reference, functions, powers, duties and responsibilities thereof.
3. appoint any ex-officio member to a sub-committee and such sub-committee members serve only at the pleasure of the Board. Sub-Committee members shall serve without compensation, fee or like remuneration and no sub-committee member shall, directly or indirectly, receive any profit from his position as such, but a sub-committee member may be reimbursed for reasonable expenses incurred by him in the performance of his duty.
4. It shall in all cases be the responsibility of the chairperson of each sub-committee to ensure that the Board is kept fully and currently informed on the activities of his or her sub-committee.

#### **ARTICLE 11: Board Meetings**

1. The Board shall meet as often as is deemed necessary and as required.
2. The Board shall report to the membership at the Annual General Meeting.
3. Questions arising at any Board meeting shall be decided by a majority of votes unless this Constitution provides otherwise. In the case of a tie, the President shall have a deciding vote. All votes at any such meeting shall be taken by ballot if so demanded by any Board member present, but if no such demand be made, the vote shall be taken in the usual way by assent or dissent. A declaration by the President that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.
4. Any member of the Archery Guyana Inc. shall have the right upon making a written request to the Secretary-General, to attend any meeting of the Board as an observer, or to consult minutes of past meetings of the Board or the sub-committees thereof, or of annual general meetings of the Archery Guyana Inc.
5. The Board may conduct meetings by telephone, e-mail correspondences or other telecommunications device as may be approved by a majority of the members of the Board from time to time.

6. Where Board meetings are held by telecommunications device, the device so approved must permit all members of the Committee participating in the meeting to communicate adequately with each other, must be consented to by all members of the Board not less than seven (7) days in advance of the meeting, must ensure that each member of the Board has equal access to the device chosen, must adequately provide for the accuracy of establishing a quorum and the recording of votes and ensure that the meeting is closed to all except those persons entitled to attend and/or participate.
7. **Quorum**  
The Board shall transact no business unless there is a quorum. The presence of sixty percent board members shall constitute a quorum, except as otherwise stipulated.
8. **No Quorum**  
If within half an hour after the time appointed, for a meeting a quorum is not present, the meeting shall stand adjourned to the next convenient date and if at the adjourned meeting a quorum is not present, those members present shall constitute a quorum.
9. **Absence**  
Any member of the Board who fails to attend three consecutive meetings without reasonable explanation shall be deemed to have retired and shall be notified accordingly.

## **ARTICLE 12 : Annual General Meetings**

- 12.1 There shall be an Annual General Meeting of Archery Guyana held every year in the month of February or March for the consideration of statements, reports etc.
2. Motions etc., for consideration at an Annual General Meeting must be submitted in writing to the Secretary-General at least ten days prior to the meeting. Copies of motions to be included in the Agenda of any Annual General Meeting shall be circulated to members at least six days prior to such meeting.
3. Notice convening a General Meeting shall be given not less than fourteen days prior to such meeting. The Notice shall be published in any daily newspaper of general circulation.
4. When elections are to be held (every four years) such notice shall invite nominations in writing of candidates to fill vacancies in the Board as required.

5. When elections are to be held (every 4 years) each nomination shall be made with the consent of the candidate and shall be signed by at least three (3) full members and shall be delivered to the Secretary-General for consideration and final approval by the Board. Such nominations shall be in writing and will be open for a period of five days. Upon the expiry of the five day period nominations shall be closed and, within five days after the closing of nominations, the Members shall vote to elect a new Board from among those approved by the Board to be fit and proper for nomination. Voting shall be carried out by secret ballot at the Biennial General Meeting. The nominees receiving the most votes shall take office in their respective nominated positions at the General Meeting.
6. The Agenda of the General Meeting will include:
  1. The Minutes of the previous meeting
  2. The Annual Report
  3. Presentation of the previous years' accounts and financial statements
  4. The Election of the new Board
  5. Such other business as the agenda may prescribe.
7. **Quorum**

The General Meeting shall transact no business unless there is a quorum. The presence of nine members shall constitute a quorum.
8. **No Quorum**

If within half an hour after the time appointed for a meeting a quorum is not present, the meeting shall stand adjourned to the to the same day and time in the following week, and if at the adjourned meeting a quorum is not present, within half an hour of the time appointed, the Meeting shall nevertheless be held and those members present shall constitute a quorum.
9. **Returning Officer**

Prior to the dissolution of the Board, a “Returning Officer” must be elected by the Members present at the General Meeting and this Returning Officer may vote only in the case of a tie, in which case he has a casting vote.

### **ARTICLE 13 : Special General Meetings**

- 13.1 A Special General Meeting may be called by the Board or on a petition signed by a quorum of members of Archery Guyana stating the purpose for which such meeting is to be called.
- 13.2 Special General Meetings shall conform in all other respects to the conditions governing Annual General Meetings except that no business shall be transacted at a Special General Meeting other than that for which it shall have been convened, and except that notice shall be given not less than fourteen days prior to such Special General Meeting.

### **ARTICLE 14: Implementation of this Constitution**

At the first General Meeting, there shall be moved a motion by way of Resolution to adopt this Constitution as the Official Constitution of Archery Guyana Inc.

### **ARTICLE 15: Amendment of the Rules and Regulations**

- 15.1 Amendment of this Constitution shall be made at a General Meeting of the Archery Guyana Inc.
- 15.2 Notice of any motion to amend this Constitution and suggested amendments which are to be submitted to a General Meeting shall be forwarded to the Secretary-General in writing not less than twelve days prior to such meeting at which the Motion is to be entertained.
- 15.3 In order to be carried, a motion for the amendment or alteration must be agreed by a majority of the members present. Voting may be cast by Board Members who are in direct contact with the meeting executive at the time of the meeting by telephone or other telecommunications device as may be approved by the Board from time to time.

### **ARTICLE 16: Legislation, Interpretation and Discipline**

#### **16.1 Legislative Power**

The Board shall have the power to legislate on any matter not provided for in this Constitution and to formulate and promulgate such by-laws, rules and regulations as may be necessary or appropriate provided that same are not inconsistent with any of the principles contained in this Constitution.

## 16.2 Interpretation of the Constitution

1. As to all matters not provided for in this Constitution, the conduct of the affairs shall be regulated by decision of the Board which shall be the sole authority for the interpretation of this Constitution and all rules or regulations made thereunder.
2. The decision of the Board on any question of interpretation, or upon any matter affecting Archery Guyana Inc. not provided for by this Constitution shall be final and binding upon all members, but subject to appeal at any Annual General Meeting at which time it will be subject to ratification of the majority of the membership of a duly convened Meeting.

## 16.3 Discipline

1. The Board shall have the power and the right, for good and sufficient reason to suspend from Archery Guyana, or to impose any such lesser penalty as it shall think proper, on any individual or Group affiliated to Archery Guyana Inc., whose conduct is in breach of the by-laws, Constitution, rules or regulations, or if the Group or individual member is likely, in the view of the Board, to bring the Sport, the country or Archery Guyana into disrepute.
2. The Board shall likewise have the power to expel or disbar from competition any member.
3. In any such case, the Board shall serve written notice by registered mail of its intention to consider disciplinary action and the grounds therein and the Member or Group Co-Ordinator on behalf of his Group, as the case may be, shall be invited to attend a meeting of the Board, or to send a representative, in order to make representations or call evidence before such meeting. The member or Group Co-ordinator may, in lieu of attending or sending a representative to the meeting, submit a written statement in response to the grounds contained in the notice. In no case shall the notice be sent less than fourteen (14) days prior to the date of the meeting at which the matter is intended to be considered.
4. If two thirds of the Board members, after due consideration of all relevant evidence, including any submissions by the member or Group Co-ordinator on behalf of his Group, find the allegations of misconduct to be substantiated, a



motion stipulating penalty shall be proposed and seconded. A motion stipulating penalty and/or termination of membership must receive a majority of two thirds at a General Meeting in order to take effect. The member or the Group Co-ordinator concerned shall be informed in writing of the Board's decision.

#### 16.4 NOTICES

1. A notice may be served by Archery Guyana upon any member either personally or by sending it through the post in a prepaid letter addressed to such member at his address as recorded in the Register of members.
2. Any notice, if sent by post, shall be deemed to have been served at the expiration of 24 hours after the letter containing the same was posted, and in proving such service it shall be sufficient to prove that the letter containing the notices was properly addressed, and posted and that the postage was prepaid.

#### **ARTICLE 17 : Retirement and Misconduct of Members**

- 17.1 Any member of Archery Guyana who shall desire to retire shall signify such desire in writing to the Secretary-General and thereupon his name shall be removed from the register of members and he/she shall be deemed to have retired.
- 17.2 Any member of the Board who becomes aware of an infraction of the Constitution or Rules and Regulations shall bring such infraction to the notice of the offending member. Should the member persist in violation, the matter shall be reported to the Board which may rule on appropriate action.
- 17.3 If the conduct of any member is, in the opinion of any three members who certify the name to the Board in writing, injurious to the interests of Archery Guyana, that member shall be liable to suspension by the Board or to expulsion by the decision of a General Meeting.
- 17.4 The decision of the Board or of a General Meeting shall be final.

#### **ARTICLE 18: Archery Guyana's Shooting Events**

1. The Officer-in-Charge of the Shooting Range or Coach, or certified Coach of any club approved by the Archery Guyana Inc. shall be a sanctioned Officer of Archery Guyana Inc.

## 2. **Range Rules**

1. The Board shall draw up Range Rules which shall govern the conduct of shooting on any range.
2. The Officers approved by Archery Guyana Inc. shall be responsible for the strict enforcement of these rules, as well as any which may be in application at any Range used.
3. Only bows and arrows suitable for the range in use shall be used.

## 3. **Visitor Shooters/Competitors**

1. Visitor shooters or competitors may be invited to shoot by the Board of the Archery Guyana Inc.
2. Such visitors shall automatically become members of the Archery Guyana Inc. for that day.

**ARTICLE 19: World Anti-Doping Rules and Regulations:** All members of Archery Guyana shall abide by the rules, laws and bylaws of the World Anti-Doping Rules and Regulations. The members will comply with WADA's Rules and the 2015 World Anti-Doping Code.

**ARTICLE 20: Ethics Code :** All members of Archery Guyana are bound by the Ethics Code of World Archery as well as the items related to match fixing.

**ARTICLE 21: Insurance :** The Archery Guyana Inc.'s Board shall have the power to decide and secure the necessary premiums to effect the cover of third party claims and to provide an indemnity by way of a public liability insurance policy or otherwise in respect of legal liability for accidents resulting in bodily injury or damage to property arising on any range or at any club premises. The Board shall have the power to secure whatever Insurance Policy it may consider necessary.

## **ARTICLE 22: Indemnification**

By acceptance of affiliation or membership to the Archery Guyana Inc., and thereby of affiliation or membership in the country, every member or group is deemed fully and absolutely to indemnify the Archery Guyana Inc. and the Board against any claims, liabilities, expenses or demands for any injury, damages, or loss, however sustained or caused, whether by negligence or otherwise, to or by himself, his dependents, heirs or executors at any competition, shooting or other event organised or sanctioned by the Archery Guyana Inc.

## **ARTICLE 23: Acquiescence to Rules**

- 23.1 The payment of subscription entitles a member to enjoy all the benefits and privileges of Archery Guyana .
- 23.2 The payment of subscription must also be considered as distinctly implying the compliance of the Member with the Constitution and Rules and Regulations of Archery Guyana, the restrictions they enjoin and the penalties they enact.

## **ARTICLE 24 : Coaches/Officers/Director of Shooting**

- 24.1 The Board shall appoint such persons as Coaches as they see fit.
- 24.2 A Coach or Officer/Director of Shooting shall be detailed to be present at every event to direct firing operations. Such Officers shall have authority in the event of misconduct by any member, to order the offending member off the range. All such occurrences shall be reported to the Board.

## **ARTICLE 25 : Para-Archery**

- 1.1 The international governing body for Para Archery is World Archery, which manages this archery discipline working with the International Paralympic Committee. Archery Guyana adopts all shooting rules which follow the World Archery Shooting Rules in conjunction with Para Archery Rules.
- 1.2 Archery is open to athletes with a physical impairment, who may shoot with assistive devices allowed under classification rules, if required. Para archery competition, which includes specific competition categories for athletes with certain classifications, is an integral part of the Paralympic Games.
- 2.1 Para archery competition classifications currently consist of open, W1 and visually impaired categories. Only a thorough classification examination may determine

whether an athlete can compete in any category, however there are basic differences between the three.

- 2.2 OPEN: Athletes may have impairment in the legs and use a wheelchair or have a balance impairment and shoot standing or resting on a stool. Open category athletes may shoot in recurve or compound competitions, under standard rules, and the category is featured at the Paralympic Games.
- 2.3 W1: Athletes may have impairment in the legs and make use of a wheelchair. W1 athletes may shoot either a recurve or compound bow modified from standard rules, do not have separate competitions for the two disciplines, and the category is featured at the Paralympic Games.
- 2.4 VISUALLY IMPAIRED V1, V2/3: Athletes may have impairment in their vision. V1 athletes must wear blindfolds or black-out glasses while competing. V1, V2/3 athletes use tactile sights and are permitted an assistant sitting or standing one metre behind the shooting line to relay information about the position of the arrows in the target, safety and help with scoring. The category is currently not featured at the Paralympic Games.

#### **ARTICLE 26: Termination**

1. The Archery Guyana Inc. may be terminated, by resolution at an Elections General Meeting. A resolution of termination must be carried by not less than ninety percent of the voting members present.
2. In the event of a motion for termination being carried, the Board shall, after the satisfaction and settlement of all debts and liabilities of Archery Guyana, proceed to make an inventory of the remaining assets and should there remain any monies whatsoever, this shall not be distributed amongst the members but shall be given or transferred to a charitable organisation(s) having similar objects or shall offer them to the shooting organisation(s) that it shall deem to be the most suitable recipient or recipients.

**ARTICLE 27: SEAL and LOGO**

The seal and/or Logo, an impression whereof is stamped below, shall be the seal/official Logo of Archery Guyana Inc.



We, the undersigned hereby certify that this Constitution was first enacted, duly ratified and adopted by the First Statutorily held Annual General Meeting of Archery Guyana Inc. on the 11<sup>th</sup> day of September, 2018.

(original signed)

(original signed)

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President of Archery Guyana

Secretary-General General of Archery Guyana